



Livingston
Camera Club

*Demonstrations
Competitions
Field Trips*

Founded 1971

Livingston CC

Organizational & Competition Rules

August 2012

PURPOSE

The Livingston Camera Club (LCC) was organized in 1971 and is a member in good standing of the New Jersey Federation of Camera Clubs (NJFCC). The club is dedicated to promoting photography as an enjoyable amateur recreation endeavor for all of its members.

MEMBERSHIP AND DUES

Membership is open to all individuals (not restricted to Livingston residents) with an interest in photography. The Club may be joined at any time during the year. Existing membership renewal fees are due on or before the first competition meeting of a new season.

The Club Treasurer maintains the records pertaining to membership and dues.

There are three categories of Club memberships:

1. Family Membership covers wife, husband, and children at a cost of \$ 55 / family/ year.
2. Individual Membership covers one person at a cost of \$45/ person/ year.
3. Student Membership covers one full-time student at a cost of \$20/ person/ year.

* New members, joining after January 1st, dues are reduced as follows:

Family \$ 30, Individual \$ 25, Student \$ 20.

* A Club member in good standing is one whose dues are currently paid.

MEETINGS

The Club meets twice a month, generally on the second and fourth Monday, from September to May. Meetings are held at the Senior/Community Center in Livingston, New Jersey. A program of meetings is distributed prior to or at the first club meeting in September. Additional copies of the program are available on the club's web site.

OFFICERS & STAFF Positions

Club officers for the September to May club season are elected at one of the regular May club meetings. A majority of the votes of the attending club members in good standing is necessary for the election to an office. The term of office is one year from the May election to the following year's election. Club offices and chairpersons include:

1. President - conduct and administer LCC meetings, competitions, and programs.
2. Vice President - assist the president, conduct and administer club meetings, competitions, and programs in the President's absence, and assist the President in arranging for club programs, speakers, and competition judges. The Vice-president acts also as club membership Chairperson.
3. Secretary - assist the President with club correspondence and maintaining club records.
4. Treasurer - collect dues, maintain financial records and disburse funds, as necessary, with the President's approval.
5. Web Master - maintain and update various sections of the club website (www.livingstoncameraclub.com) for the members and potential web site visitors. Updates include competition results, member slide show galleries, meeting publicity notices, upcoming events, and miscellaneous photography documents and guides.
6. Competition Awards Chairperson - prepare and distribute club awards.
7. Projected Image (PI) Chairperson and Assistant PI Chairperson - arrange, conduct, publish, and record the scoring of the club's competitions.
8. Print Chairperson and Assistant Print Chairperson - arrange, conduct, and record the scoring of the club's competitions.

9. **Competition Statistician** – compile statistical records for all club competitions necessary for historical and End-of-Year competitions and awards.
10. **Hospitality/Welcome chairperson** - greet new members and guests, distribute club programs and rules, and answer guest questions.
11. **Refreshment Chairperson** - provide for club refreshments at club meetings.
12. **Publicity Chairperson** - prepare, publish, and administer all publicity and advertising activities of the LCC.
13. **Field Trip Chairperson** - arrange and organize club field trip activities outside the regular club meetings.
14. **Exhibit Chairperson** - arrange for the collection and public exhibition of club members' prints.
15. **NJFCC Print Chairperson** - inform and collect prints from club members for these Outside-the-Club competitions and arrange for club participation. Maintain, publish records of entries, scores and awards.
16. **NJFCC Projected Images (PI) Chairperson** - inform and collect projected images from club members for these Outside-the-Club competitions and arrange for club participation. Maintain, publish, records of entries, scores and awards.
17. **NJFCC Delegate** - represent and participate, as required, in all NJFCC activities so as to maintain the Livingston Camera Club as a member in good standing of the NJFCC.
18. **Education Chairperson** - provide photography educational to members.
19. **Mentoring Chairperson** - assigns an advanced experienced member to assist new members. The assigned mentors are to provide assistance to the new member in understanding the functions, meetings and competition procedures of the club.

COMPETITIONS & AWARDS

1. REGULAR CLUB Competitions & Awards

- a. Seven Regular Club photographic competitions are held during the September to May period (generally one each month) with judging usually by a judge from the "List of Judges" of the New Jersey Federation of Camera Clubs.
- b. Each member in good standing (dues paid) will belong to a class. There are three classes which are structured to keep members with like skills together in order to make competitions more meaningful and to create a more satisfying experience for the member. The classes are as follows:

Class **B** - This is usually an entry photographer who is new to photography and does not want to compete with more advanced members. This is usually where new members are placed.

Class **A** - Members of this class are advanced and proficient in photography and in presenting their work in a competitive manner. They will usually possess familiarity with either dark room technique or software technique to achieve their desired images.

Class **S** - The Salon group is our most advanced group and requires previous participation in the A class.

Members may and are encouraged to compete in the appropriate category(s) for their class only. These categories will be called **Appropriate Category (AC)** throughout the remainder of this document.

<u>Appropriate Category</u>	<u>Eligible Class</u>	<u>Category Maximum</u>
Mono Prints	Class "S" (Salon)	2
Color Prints	Class "S"	2
Mono Projected Images	Class "S"	2
Color Projected Images	Class "S"	2
Mix of Mono & Color Prints	Class "A" (Advanced)	3
Mix of Mono & Color Projected	Class "A"	3
Mix of Mono & Color Projected	Class "B" (Beginning)	5

*** Members may not submit more than 5 images to a regular competition.

- c. Regular club awards will be given based on judges scoring as follows:

7 points	Honorable Mention	(<u>NO</u> ribbon)	HM
8 or 9 points	Top Award	(blue ribbon)	TA
8 or 9 points	Image of Month	(white ribbon)	POM

In the event of a tie, the Judge will select a POM

See Attachment A for full submission and procedural details

2. Special Club Year End Awards

Highest Average Score - To be eligible, a member must have competed with at least a certain percentage of the possible competition entries in a given category during the regular Club competitions (September to April). The High Average awards will be given in each AC.

* Currently, this equates to a minimum of 55% entries in an AC.

3. NJFCC COMPETITIONS

- a. The respective club's NJFCC Projected Image and Print Chairpersons will advise the club membership of upcoming NJFCC Projected Images and Print Competitions sponsored by the New Jersey Federation of Camera Clubs. Such notification will be made in sufficient time to permit club participation . The club's NJFCC Projected Image and Print Chairpersons will arrange for processing and submittal of club members' entries at the appropriate dates and locations. All club members are encouraged to participate in the NJFCC competitions to the fullest extent possible.
- b. NJFCC competition awards will be determined in NJFCC NJFCC print and projected image competitions.
- c. In the event that the club members entries collectively exceed the number of allowed images as set forth by the NJFCC, the respective LCC club chair will delete excessive images.

Attachment A- Definitions, Terms, Competition Rules and Procedures

Definitions:

LCC - Livingston Camera Club

AC - Appropriate Category (print, projected, color, or monochrome by class).

Class - a group of members with like skills and experience who submit and compete in contests together.

Contest - An accumulated submission by members of a Class into a AC and scored by a judge. Scoring will be on a 3-9 basis. Images receiving a grade of 7 or more may not be resubmitted into a LCC regular contest.

Image - A photographic capture made by the member which does not include any identification via name or copyright of the maker. Images may be a print or projected.

Monochrome - The image must be monochromatic. An image having accent colors will be disqualified. An image need not be B&W to qualify - sepia and other like images are allowable as long as they are monochromatic.

Color - Any print not fitting into Monochrome definition above.

NJFCC - New Jersey Federation of Camera Clubs. LCC is a member and abides by their rules.

PCP - Photo Contest Pro - The software we and the NJFCC uses to manage the contests.

Deadline date - 11:59 pm of the date stated as the last time a submission of a print or projected image must be posted on PCP.

Print - Images must fit within a 16 by 20 inch area and have an area and be no smaller than inches (8X10). All prints must be on a mounting board (mat or foam core boards). Cover mats (with cut out for print view) are optional for LCC competitions, but are not allowed for NJFCC Inter-Club Print competition. No masking tape, staples or foreign matter on back or the front that could cause damage other prints in the stacks.

All Image Submissions

1. The Image must be taken by the entrant.
2. The image must be submitted within the AC, in a timely manner as outlined in the contest announcement.
3. The image may not have received a 7 or higher score with a previous submission in LCC.
4. Print and projected image entries must be submitted using the www.photocontestpro.com website before the stated deadline. (Copies of prints are only required for LCC contests not NJFCC contests).
5. Each image must be resized to the maximum resolution of 102, the maximum 1050 pixels on the long side. The image must use the sRGB profile setting. Although being present at the competition is not a requirement, there is much to learn from the judge's comments and evaluations.
6. Print entry images can NOT, at any time, also be entered as projected entry or vice-versa.

Print Only Submissions

In addition to the above, the image must be labeled on the back using an LCC Print Label (name, title, class, etc.). The label will be placed in the upper left corner back of the mounting. The print should be delivered to the print chairperson by 7:15 PM the night of the competition.

Using PhotoContestPro

1. It is very important to enter your email address as recorded in the membership list. The club submits your name to PCP along with your email address to protect security. The LCC secretary needs to be informed of any changes.
 2. The submission procedure is as follows:
 - a. Make sure that your images conform to resolution of 102, 1050 pixels on the long side, and use sRGB profile.
 - b. Go to the Club's website (www.livingstonCameraclub.com)
 1. Select the "Competitions" tab.
 - a. Select the "Upload your Digital Images Here via Photo Contest Pro" (PCP) (linkage at top)
 - b. Alternatively, you can go directly to PCP with: www.photocontestpro.com
 - c. Once in PCP".
 1. Select: "Upload Pictures".
 2. Log In to PCP: with your: email address, Password, and organization name (Livingston Camera Club).
Note: first-timers: click "forgot password" to receive a temporary initial password.
 3. Select: "Upload Pictures".
 4. Select: a "Contest" for the AC that you are submitting to.
 5. Select: "Browse" and select your file from your computer.
 6. Enter: a Title for the entry.
 7. Select: UPLOAD and wait for the file acceptance to complete (seeing the title added to uploaded list).
 8. Repeat the process to arrive at the number of images you are submitting.
 9. Logout in the upper right hand corner of the screen.
- * You may change your submissions up until the deadline for submissions.
* If there is more than the allowable number of images or if images are in the wrong AC, the Projected Image Chairperson will select the deletions.
* It is your responsibility to enter your images correctly.
* Images will not be accepted after the Deadline Date for any competition.

Amendments of Organization & Competition Rules

Revision History (dates) to this Club Rules and Organization document:

Revised: 9/15/77, 6/11/81, 6/17/82, 5/21/84.- VCS/CLS

8/15/85 CVS

8/17/85

8/28/89- JJM

4/97 -jad To simplify payments of dues date: The old anniversary due date is replaced by dues required at beginning of each season in the month of September. The old requirement that dues be paid (to be in good standing) in order to compete still stands. Newly joining members of the Camera Club will pay on a prorated basis depending upon month joined. The following prorate table applies:

	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May.
Individual	<u>30</u>	27	23	20	17	13	10	7	3
Family	<u>45</u>	40	35	30	25	20	15	10	5

10/98 -jad Black & White Prints do not have to done by maker in order to compete in club competitions.

4/26/99 -jad Increased dues on individual membership to \$ 35. New Prorating schedule is as follows:

	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May.
<u>Individual</u>	<u>35</u>	31	27	23	19	16	12	8	4
Family	<u>45</u>	40	35	30	25	20	15	10	5
Student	<u>15</u>	13	12	10	8	7	5	3	2

"B"-9/15/06- jad- 1. change to class a & b from salon & class a to match PSA & NJFCC.
2. changed "slide" to "projected" to reflect new combined digital competitions using both film slides & LCD projectors.
3. Updated awards sections to reflect current awards practices.

"D"-9/15/07 - jad- Update for new digital slides "upload submissions procedures" and new Monochrome Digital Category

"E"-10/31/07-jad- Minor to digital entry procedures Pg. 7

"F"-11/16/07-jad- Minor to print and slide Pg 5,6 & for definition of monochrome in photography competitions.
added pg. 2 job of Competition Statistician.

"G"-12/13/10-jad 1. Consolidated earlier revision histories locations to the end of the document.
2. From vote at LCC Planning board 6/10/2010:
a. Change eligibility for End-of-Year awards from 60% to 50% of total entries possible/category.
b. Change total number of entries/ member/ competition from eight to six as noted in both print and projected item "G" of competition procedures.
3. Updated and restructured the Digital procedures to include print entries pre-registration.
4. Moved redundant portions of Print & Digital Procedures into a single "Common Procedures" section.
5. Replaced all "slide" references with new "Projected Images" reference. Deleted the Slide Spotting diagram.
6. Replaced the Newsletter position with the web master staff position to the list of officers and staffers.
7. **Changed the vote for officers from 2/3 of attending club members to a "majority"**.
a. Changed dues deadline to end of second month of a new season for both competing and non-competing members.
b. Meeting vote taken on 12/13/10 (vote on this item did use a 2/3 approval from members present &/or email votes received.
8. Various sentences restructured for better English and clarity without change of original meaning or intent.

"H"- 8/30 /11-jb 1. Added staffing position # 18 Education Chairperson.
2. Attachment "A"-
a. Added some abbreviations and reference definitions to simplify some text passages.
b. Removed some redundant information that was already covered under the competitions and awards section.
3. Restructure and simplified some sections to prevent some confusion existing in previous version.

- "I"- 8/15/12-jb
1. Dues are to be paid on or before the first competition of a new season.
Dues raised (last changed 4/1999) to individual \$ 45, family \$ 55, student \$ 20.
 2. New club position- Mentor Chairman to assign advanced member to new members to assist them in learning club procedures.
 3. Adjusted number of competition entries per competition, per class, and per category to make the time of competition meetings more reasonable (shorter).
 4. Dropped the Special Year-End Competition in favor of a more instructional meeting activity.
 5. Adjusted the eligibility for the Special Year End "High Average" award to 55 % of new ACs and classes.
 6. Class A reduced to two categories: Prints a mix of color and mono & Projected a mix of color and mono.
 7. Changed PCP procedures for max pixels from 768 to 1050 for new projector.